

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, November 22, 2016**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, November 22, 2016.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker and Strack.**
Commissioner Graves was absent.

Director Gibble noted there was a quorum present after the roll call, he reported that Commissioner Graves absence was due to a work-related function. He would like to call in and participate in a couple of agenda items. Our policy does allow for electronic participation and he will need a motion and a second, plus a roll call vote of the Board to allow for Commissioner Daryl Graves to be present at this meeting via voice.

Motion

Commissioner Schulz made a motion to allow Commissioner Graves to participate by voice. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **Commissioner Daryl Graves**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting:

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Lisa Metcalf, and Sarah Rex.

Guests at the Board meeting were:

Emily Nelson, 1222 Jenny Dr., Sycamore, IL

Regular and Consent Agenda Approval –

Motion

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda with moving Item #51C and #51D to 6:45 or when Commissioner Graves calls in.

Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

President Strack then noted:

Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$9,000,000 General Obligation Park Bonds (Alternate Revenue Source) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including, but not limited to, the construction of items identified in the District's Vision 2020 Plan, and for the payment of expenses incident thereto.

AT 6:06 o'clock P.M., President Strack announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "Hearing") to receive public comments on the proposal to sell not to exceed \$9,000,000 General Obligation Park Bonds (Alternate Revenue Source) (the "Bonds") for the payment of land condemned or purchase for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including, but not limited to, the construction of items identified in the District's Vision 2020 Plan, and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The President then opened discussion after he explained that the reasons for the proposed issuance of the Bonds are as follows: Director Gible noted this Bina hearing combined with the one we had will allow in some total the amount of bonds in two issues instead of one issue.

President Strack asked for additional comments from the Park Commissioners – there were none.

President Strack asked for any written testimony concerning the proposed issuance of the Bonds – there were none.

President Strack asked for any oral testimony or any public comments concerning the proposed issuance of the Bonds – there were none.

President Strack announced that all persons desiring to be hear had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds

Motion

Commissioner Schulz made a motion to close the hearing. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**Approval of Minutes –
Motion**

Commissioner Tucker moved to approve the October 25, 2016 Regular Meeting Minutes and November 15 2016 Study Session Meeting Minutes. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Claims and Accounts Approval
Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$274,082.93
Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves.

Correspondence –

- Deane Lundbeck Family Thank You
- Jerry Pelan Thank You Letter

Public Input - None

Monthly Department Presentation –Lisa Metcalf, Program Supervisor: She talked about the plan with current staff as we move into the new Community Center so that staff is ready to go when the doors open. There currently is 10 staff that do programming at South Prairie School. She will start next year with an initial meeting with staff showing them the building plans. She will have them start thinking about programming since we will have other space. She will then do a staff orientation giving them the operations manual. This meeting will also include any new staff that will be hired for the Community Center.

Positive Feedback –

- Commissioner Schulz commented awesome program guide.
- Commissioner Tucker appreciates all the number crunching staff is doing.
- President Strack noted he continues to hear general positive comments on what is happening with the Park District.

Old Business

Approval of Contract for Parcel Purchase – Director Gible noted the Board was previously reluctant to commit to this unless we could involve the City and Forest Preserve. He noted that if we purchase this land, the City has agreed to do the demo and rough grade of the site. The Forest Preserve has agreed to do the landscaping of the site. The original price was at \$114,900. The owner accepted Gible's offer of \$80,000 pending Asbestos and Phase I Engineering reports.

Approval of Contract for Parcel Purchase- cont'd – Director Gibble noted the Board has the contract before them and it is written that if the land fails the Phase I Environmental Site Assessment and/or the Asbestos analysis of the building we can opt out of the contract. He is asking for authorization from the Board to enter into the contract.

Motion

Commissioner Schulz moved to give Director Gibble permission to enter into the contract. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Commissioner Graves voted Aye via phone. Motion carried 5-0.

Consideration of Full vs. Partial Gym – President Strack noted the Board needs to consider whether we go with a two full gyms or full gym and a partial gym. There was discussion on this. Commissioner Kroeger noted we need two full gyms and we have one chance to build it right. Commissioner Schulz noted the public wants bigger. President Strack noted he is hearing we need to go with two full gyms or we are making a mistake. Commissioner Tucker noted that this will get 12 months of use so we need the two full gyms.

Motion

Commissioner Schulz moved to build 2 full gyms and 3 classrooms. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Commissioner Graves voted Aye via phone. Motion carried 5-0.

Accept Bid for Annual General Obligation Bond – Dave Phillips noted that Resource Bank was the winning bidder with a 1.22% interest rate. He recommended acceptance of the best bid from Resource Bank of 1.22% and adoption of the ordinance.

Motion

Commissioner Tucker moved to accept the bid of 1.22% by Resource Bank.
Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. Commissioners Kroeger, Schulz and Tucker voted Aye. President Strack abstained and Commissioner Graves was absent. Motion carried 3-0.

Bond Ordinance 08-2016: An Ordinance providing for the issue of approximately \$485,630 General Obligation Limited Tax Park Bonds, Series 2016, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Motion

Commissioner Schulz moved to approve Bond Ordinance 08-2016. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. Commissioners Kroeger, Schulz and Tucker voted Aye. President Strack abstained and Commissioner Graves was absent. Motion carried 3-0.

Approve Capital Budget–

Motion

Commissioner Schulz moved to approve the Capital Budget as presented. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All Commissioners present voted Aye. Commissioner Graves was absent. Motion carried 4-0.

Park Partners Awards – Program Supervisor Sarah Rex noted she had emailed out options to the Board. She gave the Board the list of names that staff came up with for this year. She is looking for a recommendation from the Board. The Board was in agreement with their decision. The award will be handed out at the January board meeting.

Review of Recreation Goals, Objectives, Action Statements – Director Gibble noted the staff will be meeting again on 11-29 and plan to bring the final version of the Goals and Objectives to the Board in December. Program Supervisors Metcalf and Rex went over the changes they made since the last version.

New Business

First Draft of FY 2017 Budget – Supt of Finance Jackie Hienbuecher noted this is the 1st draft of the FY2017 Budget.

Resolution 05-2016 Regarding the Estimate of the Levy – Supt. of Finance Hienbuecher noted we are required by law to give an estimate.

Motion

Commissioner Tucker moved to approve the Resolution 05-2016 Estimate of the Levy.
Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Commissioner Graves was absent. Motion Carried 4-0.

Golf Rates for 2017 – Supt. of Golf Operations Lundbeck noted the only change in rates is the Non-Resident Season Pass.

Motion

Commissioner Schulz moved to approve the proposed 2017 Golf Rates. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Commissioner Graves was absent. Motion Carried 4-0.

Supt. of Golf Operations Lundbeck then asked the Board if they would like him to offer a preseason sale on the passes. He also asked if he should offer a percentage discount if bought earlier. He is recommending 10% if the pass is bought in December and a 5% if the pass is bought in March. Also, if an existing pass holder brings in someone to the March sale that has never had a pass to offer the new passholder a 5% discount and the existing pass holder a 10%. The Board came to a consensus to approve the December 10% discount and come back in January to see on the March discount.

Setting of Date for Next Study Session - Nothing new at this time.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:43 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

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The Board convened to Executive Session at 7:58 pm. The roll was called with Commissioners Kroeger, Schulz, Tucker, and Strack present along with Director Gible as Secretary, along with Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 8:01 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Schulz.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

The Board adjourned the Regular Session at 8:01 p.m. on a motion made by Commissioner Kroeger. The motion was seconded by Commissioner Schulz.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District