

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, September 27, 2016**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:04 p.m. on Tuesday, September 27, 2016.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Schulz, Tucker and Strack.**
Commissioner Graves arrived at 6:07 pm.

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves and Kroeger. Commissioner Graves arrived at 6:07 pm.**

Staff members present were Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Sarah Rex.

Guests at the Board meeting were:
Stephanie Markham, Daily Chronicle

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda.
Commissioner Tucker seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Kroeger were absent.

**Approval of Minutes –
Motion**

Commissioner Tucker moved to approve the August 23, 2016 Regular Meeting Minutes and August 23, 2016 Emergency Meeting Minutes. Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Kroeger were absent.

**Claims and Accounts Approval
Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$119,436.15.
Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Kroeger were absent.

Correspondence –

- George and Linda Thank You to Kirk
- DeKalb Park District Thank You
- Oscar Thank you card to the pool

Public Input - None

Monthly Department Presentation – Kirk Lundbeck – Supt. of Golf Operations: Kirk handed out information on “The Genoa Effect”. He then discussed the effect the Genoa League had on us. There were 3 leagues and 5 different events that came to our course this season. He then went over the revenue figures for all the leagues/events. The leagues have told Kirk they are coming back again next year and that the course is in wonderful shape and they received great service.

Construction Management Report – Director Gible noted the information was reviewed at the study session, but it has been revised. Staff is looking through looking for alternates to keep costs under control. He also noted there will probably be 2 more versions of budget before going out to bid.

Report on Action 2020 Committees –

Commissioner Graves noted that there will be a Dog Park meeting on October 4th. He also noted there will be a postcard going out to all the registered dog owners.

President Strack noted there will be a walk along the proposed Great Western trail connection this Saturday, October 7th starting at 7:00 am. Everyone will meet at the Clubhouse and leave from there.

Update on Leaf a Legacy- None at this time.

Update on ADA Pool Work - Director Gible noted the ADA Pool work went out to bid on 9-26. There will be a pre bid meeting on October 4th. Most work will be on the bath house. We are including in the bids the restoration or replacement of the slide in baby pool. It will probably be a restoration of the slide. This work will be approximately \$225,000 if the slide is replaced, but if we restore the slide it would approximately \$200,000.

Update on Annexations - Director Gible noted there is nothing new at this time.

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New Business

Quarterly Capital Funds Update -Supt of Finance Jackie Hienbuecher noted this is the updated report and includes numbers through August. She also noted that most things are coming in under budget.

Recommendation to Retain Engineers for GW Trail Extension Study – Director Gibble noted that previously considered retaining ERA to assess options for trail corridor between Evergreen Village and Old Mill Park. Since that time our citizens trail committee has been looking at the options and talking to people about the options along the corridor. The options have been narrowed down. We are authorizing ERA to do a complete survey of this corridor to determine what the potential road blocks are to having the trail pass over the corridor. This would include a preliminary assessment of the viability of that corridor and if it is viable then a preliminary cost of the project. He is asking the Board to authorize entering into a contract for this work with ERA.

Motion

Commissioner Tucker moved to approve authorization to enter into this agreement with ERA in the amount of \$18,682.00 to complete the assessment. Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Kroeger was absent.

An Ordinance 07-2016 authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Sycamore Park District, DeKalb County, Illinois in an aggregate principal amount not to exceed \$6,000,000 for the purpose of the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including, but not limited to, the construction of items identified in the District's Vision 2020 Plan, and for the payment of the expenses incident thereto -

Motion

Commissioner Tucker moved to adopt Ordinance 07-2016 as stated above.
Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Kroeger was absent.

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First Review of Personnel Policy – Director Gibble noted with our new Risk Management Agency they like to see the personnel policy reviewed every 3 years. This is year 3 of the Full Time Policy, so he had council review it. He presented to the board the recommended changes. All other sections of the manual have no changes. After the Board reviews, the entire personnel manual will be brought back next month for approval.

Commissioner Election Information – Director Gibble noted there are 2 commissioner positions that will be up for election on April 4 of 2017. The terms ending is Ted Strack and Michelle Schulz. These are 4 year terms and petitions could be circulated beginning on September 20th. There are information packets available at the Administration Office front desk if anyone is interested, along with reference to the State of Illinois and the County's election information links.

Setting of Date for Next Study Session - The following dates were decided for the next study sessions: Tuesday, October 18th, Tuesday, November 15th, and Tuesday, December 6th all at 6:30 pm.

Public Input - None

Motion

The Board adjourned the Regular Session at 6:41 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Kroeger was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District