

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, July 18, 2017**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, July 18, 2017.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz Tucker and Commissioner Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Meg Jourden-Messerich, Kirk Lundbeck, Lisa Metcalf and Intern Kevin Gordon.

Guests at the Board meeting were:

Terri Gibble, Sycamore, IL
Brian Grainger, DeKalb, IL

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Formal Introduction of Supt. of Recreation – Meghan Jourden-Messerich – Director Gibble introduced Meg and passed around a schedule of what is being covered with her each day. Meg then talked about herself a little. She noted she was from Michigan originally, went to school in Pennsylvania. She did her internship in FL and then headed to Illinois to start a position with the Hinsdale Community House. Then went to Carol Stream and St. Charles and now Sycamore. She loves to cycle, walk, camp, and yoga. She has a dog and cat and loves to take walks with her husband and dog.

**Approval of Minutes –
Motion**

Commissioner Schulz moved to approve the June 27, 2017 Regular Meeting Minutes.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Claims and Accounts Approval

Motion

Commissioner Tucker moved to approve and pay the bills in the amount of \$828,484.34.
Commissioner Graves seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Jeff – Moment of Truth – MMNH – Malwina Bardoni
- Clubhouse Rental – Paula Rader

Public Input –

Brian Grainger – He noted he came to give the Board an update on the Old Mill Project. He brought a new layout and noted they are close to moving forward. The county has not signed off on it yet, so wanted to let the Park know why it has started yet. Director Gibble commented that we need to make sure the drafts are all good between the Park and Brian so it shows the Park is all good with it. Commissioner Graves asked if there would be a traffic signal on Mt. Hunger Road since there would be more people coming off that road. Director Gibble noted that he, Brian Grainger, and Brian Gregory with the City started discussions on this since part of our trail will be there also. Brian Grainger noted they are going to facilitate a traffic signal there.

Positive Feedback –

- Commissioner Schulz noted she heard great things about the Wall.
- Director Gibble thanked all the staff and all who were involved with it. He also heard great things about it.
- Supt. of Donahoe noted they were a great group to deal with.
- Commissioner Schulz noted some of the older veterans that work on this are concerned about the Wall when they are no longer able to help on it. She asked that we keep this on our horizon and help them facilitate it.
- Commissioner Graves commented on Storm Days – Jeff and staff (Bounie, Tyler and Chris) did an awesome job with 76 teams.
- Supt. of Parks Donahoe noted another great group to work with and we had great weather.
- Director Gibble noted Storm has a waiting list of 25 to 30 teams.

Monthly Report – Program Supervisor – Lisa Metcalf – Lisa went over the pool pass sales comparing 2016 to 2017. They wanted to do this to see what effect the delays with the changes had on our pool pass sales. For the 10% we sold 89 in 2016 and 95 in 2017. For the 5% we sold 35 in 2016 and 112 in 2017. We extended the 5% to June 8th because the pool wasn't open yet. In the end, the total was 558 in 2016 to 522 in 2017. Lisa noted she has heard a lot of positive things about the ADA work and the new slide.

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Old Business

Construction Management Report – Nothing at this time.

Setting Date for Study Session – None needed at this time.

Open Meetings Training – President Strack and Commissioner Schulz both have theirs done and turned in.

Changes to Personnel Policy on Medical Insurance Compensation – Supt. of Finance Hienbuecher noted the Board expressed their approval at the last board meeting making an opt out option for our health insurance coverage. She has revised our personnel policy in our manual to include the language so staff is aware of this opportunity.

Motion

Commissioner Schulz moved to approve the Policy Change as recommended.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Tree Replacement - - Supt. of Parks Donahoe noted this is information about the trees that the company is going to replace.

New Business

Bi-Annual Review of Executive Session Minutes – Director Gible noted if there are specific minutes the board wants to discuss the Board would need to do this in Executive Session. Otherwise he recommends releasing none at this point and allowing the deletion of recordings of anything older than 18 months.

Motion

Commissioner Tucker moved to approve as recommended. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Recreation Campus Landscape Bid Award – Terri Gible noted this went out for bid last month and the bid opening was today. The low bid was for \$56,819.00. The alternate on the bid was \$200.00 per watering for a max of \$1200.00. The total award would be for \$58,019.00 from Strans so she recommends the bid of \$56,819.00 plus alternate.

Motion

Commissioner Tucker moved to accept the low bid of \$56,819.00 from Strans with alternate of \$200.00 per watering event. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Public Input

- Kevin Gordon-Intern introduced himself to Commissioners Graves and Tucker. He noted he has been interning since June of this year. He has worked with staff on numerous things including working on golf course maintenance and golf outings. Also, he has worked with just about everyone and everything in the Park. He is very glad to be here and very appreciative and has gained valuable experience here. He is in the Graduate Master's Program for Sports Management and he is looking to go into something like Parks and Rec as well as campus recreation with a University. He said thank you for the opportunity he has had here.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:45 pm on a motion made by Commissioner Graves for the reasons listed below. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

#5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

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The Board convened to Executive Session at 6:45 pm. The roll was called with Commissioners Graves, Kroeger, Schulz, Tucker and Strack present along with Recording Secretary Jeanette Freeman and Director Gibble.

Motion

The Board adjourned the Executive Session at 6:51 p.m. and reconvened to Regular Session on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session at 6:51 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District