

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, October 24, 2017**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, October 24, 2017.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Schulz, and Tucker.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioners Kroeger and Strack.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Meg Jourden-Messerich, and Kirk Lundbeck.

Guests at the Board meeting were:

Kevin – Daily Chronicle

**Regular and Consent Agenda Approval –
Motion**

Commissioner Tucker moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Graves seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

**Approval of Minutes –
Motion**

Commissioner Tucker moved to approve the September 26, 2017 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday October 24, 2017
P 2

Claims and Accounts Approval

Motion

Commissioner Tucker moved to approve and pay the bills in the amount of \$1,436,403.02.
Commissioner Graves seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Correspondence –

- The Galitz Family Thank You
- Clubhouse Rental – Scott Mabel

Public Input – None

Positive Feedback –

- Commissioner Tucker noted the Nine Hole Ladies signed a score card to Kirk Lundbeck for all his help this year.
- Director Gible gave Commissioner Schulz her 10 year service award that was from the Gala Awards.

Monthly Report –Supt. of Finance Jackie Hienbuecher – She went over information from our current website provider for an employment portal and for employment opportunities, etc.

Old Business

Approval of LOI with Northwestern Medicine – Director Gible noted they have reached a point where everyone is comfortable with the LOI and he recommends approval.

Motion

Commissioner Tucker moved to approve the LOI with Northwestern Medicine.
Commissioner Graves seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday October 24, 2017

P 3

Board Approval of Schoolchildren's Vote on Naming of Splashpad – Commissioner Graves noted it was awesome to get the schools involved in this. Supt. of Rec. Jourden-Messerich noted the five names selected that were sent out to the schools were in the board packet. There were 1825 ballots sent out and 771 collected. Splash Fountain was the winner with 267 votes and she recommends approval.

Motion

Commissioner Graves moved to approve Splash Fountain as the splashpad name. The motion was seconded by Commissioner Tucker.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Recommendation to Pay Down IMRF – Supt. of Finance Hienbuecher noted with the additional communication with our auditors and with IMRF our auditors are no longer recommending paying this down.

Presentation of PATHWAY FITNESS Logo –Supt. of Rec. Jourden-Messerich noted Sarah has been working hard coming up with different options for the logo. She then presented the logo that staff has chosen.

Setting Date for Public Hearing: Trail Project from Sycamore Forest Preserve to Old Mill Park – Director Gibble noted that a hearing for public input/comment about the next phase of our trail project outlined in VISION/ACTION 2020 will be held on November 7th from 6:00 to 7:30 pm in the Clubhouse.

New Business

Recommendation of Fitness Equipment Purchase – Supt. of Rec. Jourden-Messerich went over the information on the equipment and recommended approval per her staff recommendation.

Motion

Commissioner Tucker moved to approve the purchase of necessary equipment for PATHWAY FITNESS from Life Fitness through NJPA which includes the cost of equipment, warranty, and preventative maintenance with the funds to be taken from the FF&E budget for Action 2020 in the amount of \$148,420.16. Commissioner Graves seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday October 24, 2017
P 4

Recommendation to Amend Conduct Ordinance 06-2012 Regarding SMOKING with emphasis on Legacy Campus – Director Gibble noted he recommends changes as stated in his staff recommendation.

Motion

Commissioner Graves moved to approve the changes in Ordinance 06-2012 Conduct Ordinance as presented. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Consider 2018 Golf Rates – Supt. of Golf Ops Lundbeck noted he did some research on senior ages at other courses.

Motion

Commissioner Graves moved to approve maintaining the 2018 golf rates at the 2017 levels and reduce minimum age requirement to be considered a senior to 62.
Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Recommendation on Fleet Vehicle -

Motion

Commissioner Graves authorizes to pursue locally first to see if they can match, then if all else fails approve the state bid. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Health Insurance Update for 2018 – Supt. of Finance Hienbuecher noted she recommends approval as stated in her staff recommendation.

Motion

Commissioner Tucker moved to approve staying with PDRMA PPO with deductibles as listed and life insurance/EAP, stay with UNUM for short term disability and switch to Principal Life for dental. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday October 24, 2017
P 5

Recommendation on Golf Course Bridges 3 and 6 – Director Gibble noted this is work that can take place through the winter and he recommends approval.

Motion

Commissioner Graves moved to approve the low bid from Martin of Oregon, IL in the amount of \$144,823.56. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Discontinuing Cleaning Contract – Supt. of Golf Ops Lundbeck noted this is just to inform the board that we will be discontinuing our cleaning contract at year end and will be handling in house.

DRAFT Intergovernmental Agreement with DeKalb County Forest Preserve District for ITEP Grant: Information only – Director Gibble noted the public hearing will be November 7th. December 2nd is the deadline for the next cycle of grants for ITEP Trail Funds which is an 80% grant for the cost of construction of trails. This is just for informational purposes at this time and will come back at the November meeting for approval.

Public Input - None

Motion

The Board adjourned the Regular Session at 7:08 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Tucker.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Kroeger and Strack were absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District