

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, October 30, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:04 p.m. on Tuesday, October 30, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Schulz, Strack, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Tucker**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, and Theresa Tevsh, along with Graduate Assistant Viktoria Orosz.

**Guests at the Board meeting were:**

Katie Finlon, Shaw Media

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the September 25, 2018 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –**

**Motion**

Commissioner Strack moved to approve the September 25, 2018 Special Meeting Public Hearing Minutes. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the September 25, 2018 Executive Session Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Claims and Accounts Approval**

**Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$91,351.26. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Correspondence –**

- North School Thank You Letters– History Walk-A-Thon
- Dekalb County Public Notice
- DCEDC Letter

There was discussion on the DCEDC letter and the Board instructed Director Gibble to proceed with status quo unless directed by the Board.

**PUBLIC HEARING**

President Kroeger noted the next agenda item for the Board of Park Commissioners is a public hearing to receive public comments on the proposal to sell bonds in the amount of \$1,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

To open the discussion, the reasons for the proposed issuance of the Park Bonds are for items to be approved in the capital budget, including equipment replacement and capital asset improvements, and to make the debt service payment on the General Obligation (Alternative Revenue Source) Park Bonds, Series 2015A.

President Kroeger asked if there were any additional comments from the Park Commissioners. There were none.

President Kroeger asked if there is any written testimony concerning the proposed issuance of the Park Bonds. Director Gibble confirmed there were no written testimony.

President Kroeger asked if there is any oral testimony or any public comments concerning the proposed issuance of the Park Bonds. Director Gibble confirmed there were no oral testimony.

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## **PUBLIC HEARING – CONTINUED**

President Kroeger noted that all persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Bonds.

President Kroeger asked for a motion to close the Hearing.

### **Motion**

Commissioner Schulz moved to close the Hearing. Commissioner Strack seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

### **Public Input – None**

### **Positive Feedback –**

- Commissioner Graves thanked Kirk Lundbeck and staff for the great Pumpkin Scramble. He heard it was the second largest one.
- Commissioner Schulz noted she heard comment during the Fun Run and how beautiful the building and complex is.
- Commissioner Schulz asked how the auction went. Supt. of Parks Donahoe noted it was good and we got rid of quite a few things. It was great working with Almburg Auctions and the auction being held on our grounds.
- Commissioner Strack noted the new paths are awesome.
- Commissioner Schulz noted she has also heard great response to the paths.
- President Kroeger noted the signup for volleyball leagues has increased and this is great. Supt. of Recreation Tevsh noted we doubled the number of teams.

Supt. of Recreation Tevsh introduced our Graduate Assistant Viktoria Orosz. Viktoria noted she is from Hungary and she came to the US to do her Undergrad Degree at Youngstown State University in Ohio and then came to NIU to get her Masters in Sports Management. She started at the Park District in August and loves it here.

**Monthly Report** – Executive Director Gibble gave a PowerPoint presentation on our Parks and Ponds going native.

**Plan Commission Report – Commissioner Ted Strack** – He noted there was no meeting this month.

### **Old Business**

**Review Status of Legacy Campus Construction** – Director Gibble noted he gave the Board a list of items that we are down to on the punch list. President Kroeger asked if the fire pit is now operational. Supt. of Parks Donahoe noted it is ready and we have a timer on the firepit. We can schedule the timer to work the hours we want it to. There are rule signs being made for the area. Supt. of Recreation Tevsh noted there are cameras on the sled hill that will cover the firepit area also. Supt. of Parks Donahoe noted we can put a timer control on the lights also. Supt. of Recreation Tevsh noted they will announce a ribbon cutting.

**Succession Planning** – President Kroeger noted they had short-listed 3 people for consideration as possible individuals to fill a vacant position, and they met with the first two. Director Gibble noted we will need a letter of resignation from Ann Tucker and then we will have to do a Public Notice to give everyone an opportunity to submit their letter of interest, and to see if there are other qualified individuals who might step forward. The two they talked to will have to also apply if they are still interested.

**Land/Cash Ordinance Amendment to Define “Land”** - Director Gibble noted the Board has in front of it the modification in language that Commissioner Strack has suggested. Director Gibble is recommending the Board authorize Commissioner Strack through the Plan Commission to present our proposal for changes to this definition for City of Sycamore review and approval. Should changes in the red/green language (found in the recommendation) be suggested during the process, those changes must come before the entire Sycamore Park District Board for approval before they are approved by the City.

### **Motion**

Commissioner Schulz moved to authorize Commissioner Strack through the Plan Commission to present our proposal for changes to this definition for City of Sycamore review and approval. Should changes in the red/green language be suggested during the process, those changes must come before the entire Sycamore Park District Board for approval before they are approved by the City. Commissioner Strack seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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### **Old Business – Cont'd**

**Consideration of Enterprise Zone -** Director Gibble noted he recommends approving the resolution that authorizes us to finalize documents with DCEDC.

#### **Motion**

Commissioner Strack moved to approve Resolution 03-2018 as recommended.  
Commissioner Schulz seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Phone Answering System –** Director Gibble noted there had been discussion about doing a survey, but they realized it would be difficult to determine who to send it out to and to determine a truly neutral way of questioning on the subject. He is recommending we proceed as we currently are, but direct lines will be placed on the business cards, a human voice, from staff, will record a monthly message, and one of the first options will be to dial zero for a human. President Kroeger suggested using the direct lines for all staff.

**Recommendation for Location of Plaque on Concession –** Supt. of Parks Donahoe noted the plaques will both fit on the east end of the building and he wanted to check with the Board to see if they want both plaques moved. The Board would like both plaques moved, and Commissioner Schulz suggested making an event for the families of the people listed on the plaques.

### **New Business**

**Review of Potential Land Donation –** Director Gibble noted he has been approached by the person that bought the property near the Leon Larson/Rotary Lake area. He doesn't need all the land and is interested in donating. Director Gibble wanted to share this information with the Board and if there is interest in this, he and Jeff will continue to have conversations with the landowners.

**Consider Golf Fees for 2019 –** Director Gibble noted Kirk could not be here, so he is asking for approval on the fees Kirk has presented.

#### **Motion**

Commissioner Schulz moved to approve the 2019 Golf Rates as presented. Commissioner Strack seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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**Consider Facility Fees/Rates for 2019** – Supt. of Recreation Tevsh noted that there are certain things they are noticing now that we are up and running. One thing that has come up is what type of discount we have for Military/Veterans. She has contacted other districts on what discount they offer to Military/Veterans. They are proposing a 5 visit pass. She is also proposing a sliding scale for Community Center rentals to help secure more rentals. The other proposal is to have a 3-month Pathway Fitness & Membership option. This option would help with students only here for the summer and people that travel, etc.

**Motion**

Commissioner Strack moved to approve the changes as presented. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. Commissioners Strack, Schulz and Graves voted Aye. Commissioner Kroeger voted Nay. Motion carried 3-1. Commissioner Tucker was absent.

Commissioner Kroeger noted he would like us to consider a better discount for the veterans/military and would like it consistent with Golf. Director Gible noted that with the golf course they are still paying something. Supt. of Finance noted we need to cover our cost for the wear and tear on our equipment. Director Gible noted that if we went with the discount and not the pass, we would be getting something.

Director Gible noted we will leave this as policy and bring back to the November meeting an amendment to the approved policy. We will go with 25% discount and do this on the golf side, as well.

**Recommendation on Health Insurance for 2019 -**

**Motion**

Commissioner Schulz moved to approve as recommended. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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**Report on Pathway Fitness Memberships and Other Memberships** – Supt. of Recreation  
Tevsh noted the Community Center memberships and Aquatics was very positive. She went over the figures for the community center, pool and the splash pad. Commissioner Kroeger asked if there will be any changes at the splash pad. Director Gible noted there will be more benches and trying to put tables with umbrellas out there.

**Public Input** - None

**Motion**

The Board adjourned the Regular Session at 8:07p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District