

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 24, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, April 24, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Daryl Graves**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Sarah Rex, GA Hillary Alton and Theresa Tevsh.

Guests at the Board meeting were: None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Tucker moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Amendment to Agenda
Motion**

Commissioner Strack made a motion to Amend the Agenda to add to New Business: “Approval of Resolution No. 02-2018 – A Resolution of the Board of Commissioners Joint Agreement No. C-93-049 where the total project cost is \$724,850.00 and that the Board has appropriated enough funds to cover the local match shown on the agreement In the amount of \$144,970.00 and anything beyond the ITEP funds”. Commissioner Schulz seconded the motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Director Gibble noted that after the agenda went out, we were informed by IDOT that the resolution that we passed in 2016 when we submitted our grant application for construction was not sufficient for letting the bid. So, we must approve the new Resolution tonight and then it will be on the next months agenda to ratify for absolute approval. This will give Director Gibble ability to get this to IDOT tomorrow.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the March 27, 2018 Regular Meeting Minutes.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

Commissioner Tucker moved to approve the March 27, 2018 Executive Session Meeting Minutes and to remain confidential. Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$395,044.90.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Correspondence – None

Public Input – None

Positive Feedback –

- Commissioner Tucker noted nothing but kudos.
- Commissioner Kroeger noted that what they witnessed on Thursday and Saturday was well orchestrated. Everyone was in a place and had duty and was ready. It was fantastic and outstanding. Staff was well prepared for it and it was easy as a Board member to watch.
- Commissioner Strack noted he can't imagine the pace staff has been running at and they appreciate it.

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Monthly Report -GA Hillary Alton – Hillary gave a recap of everything that she has been working on to help with the opening of the new Community Center.

Old Business

Review Status of Legacy Campus Construction – Director Gibble noted that they are saying the Splash Pad will be done 8 days before opening. This is later then it was about a week ago. He also noted that most punch list items are done but there are a few things left. Commissioner Kroeger asked about the generator and Director Gibble noted that they still need to make the connection.

Action on the Main Bridge at the Golf Course – Director Gibble noted that PDRMA now has reversed their initial decision and probably not going to pay for much on the bridge work. The adjustor had told both he and Jeff that he felt this would be covered. It seems the bridge is covered, but not the dirt. There is some question as to what is part of the bridge and what is not. He plans to provide a written rebuttal to PDRMA on this matter. Commissioner Kroeger asked since this is an emergency do we go ahead with the construction and try to get reimbursed. Director Gibble noted he will let the Board know this in a week. Commissioner Strack suggested getting someone to advocate for us. Director Gibble noted that John Mayer with ERA is trying to let PDRMA know what a bridge really is.

New Business

Resolution 02-2018 – A Resolution of the Board of Commissioners approving Joint Agreement No. C-93-049-18 where the total project cost is \$724,850 and that the Board has appropriated enough funds to cover the local match shown on the agreement in the amount of \$144,970 and anything beyond the ITEP funds.

Motion

Commissioner Schulz moved to approve Resolution 02-2018 - A Resolution of the Board of Commissioners approving Joint Agreement No. C-93-049-18 where the total project cost is \$724,850.00 and that the Board has appropriated enough funds to cover the local match shown on the agreement in the amount of \$144,970.00 and anything beyond the ITEP funds. Commissioner Kroeger seconded the motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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Report on Opening Weekend at Community Center – Recreation Supervisor Sarah Rex noted that over 2000 plus people came through. Staff planned on approximately 500 people coming through. On Saturday, Front Desk staff Binder and Tracy were at the front desk selling memberships and passes the entire time. Part time front desk staff were helping people in line with any questions. On Sunday, part time staff were working the front desk with Lisa as a backup along with Dan and Theresa as backup and setting up the gym and giving tours. B95 was there and had done ads before the opening. There were also ads in the Chronicle to get the word out. Supt. of Recreation Theresa Tevsh noted she gave out to everyone a spreadsheet on the figures since we opened. She noted our goal was 100 memberships for the weekend. She went over the figures for the weekend. Director Gible noted that we are at 300 combined memberships and our goal was to be at 200 by August. Our goal by year end was 500 so we have between now and December to get 200 more.

Updating the Personnel Policy Regarding Smoking at Sycamore Parks and Facilities –

Motion

Commissioner Schulz moved to approve the changes made to the Personnel Policy as presented. Commissioner Tucker seconded the motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Public Input - Commissioner Strack noted that he wanted to chat about the proposed development northwest of town. He said there is a question about whether there were ever any pathways required in this development. Commissioner Schulz noted she thought we had requested them be added to the plans. Director Gible noted that he and City Manager Brian Gregory plan to meet next week on this, and that he will be sure this is referenced at the meeting.

Motion

The Board adjourned the Regular Session at 7:01 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District

