

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, January 30, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, January 30, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Schulz and Graves – Commissioner Graves arrived at 6:05 pm.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Meg Jourden-Messerich, Sarah Elm Rex.

**Guests at the Board meeting were:**

Julie Eggleston, KSRA  
Skip & Bev Schramer, 23479 Airport Road, Sycamore

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Tucker moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Approval of Minutes –**

**Motion**

Commissioner Kroeger moved to approve the December 19, 2017 Regular Meeting Minutes. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Motion**

Commissioner Tucker moved to approve the December 19, 2017 Executive Session Meeting Minutes and to remain confidential. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Schulz were absent.

### **Claims and Accounts Approval**

#### **Motion**

Commissioner Tucker moved to approve and pay the bills in the amount of \$902,850.42.  
Commissioner Kroeger seconded the Motion.

#### **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Schulz were absent.

#### **Correspondence –**

- Toys for Tots
- PDRMA – 2017 Loss Control Award
- IAPD – Annual Report
- Illinois Trust Annual Meeting
- First Midwest Grant
- KSRA 2016 Financial Statement

#### **Public Input –**

**Park Partners Award: ServiceMaster by Skip** – Program Supervisor Sarah Rex Gave Skip our Park Partner Award and she along with Supt of Park Jeff Donahoe honored Skip. He is a great supporter of our concert series and is always there to help the Park District when needed.

#### **Positive Feedback –**

- Commissioner Kroeger noted it was nice to be a part of the award ceremony and it was well deserved.
- President Strack noted the Job Fair was a great idea.
- Commissioner Kroeger said there was a lot of people that attended the Job Fair.
- Commissioner Graves noted he greatly appreciated all the recommendation on the rules and regulations. A lot of thought went into this.

**Monthly Report** – Julie Eggleston with KSRA went over the article in Environments and what has been happening with KSRA.

#### **Old Business**

**Update on North Grove Crossing Park Dedication** – Director Gible noted that since his last report things have died down and nothing new to update at this point. He will keep the Board posted with new information when it comes in.

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**Review Status of Legacy Campus Construction** – Commissioner Kroeger noted things are winding down. There is a punch list date scheduled and then it will be approximately 1-2 weeks to take care of any items. The Splashpad work will start when the weather gets better.

**Final Review and Approval of FY2018 Operating Budget** – Supt. of Finance Hienbuecher noted she had nothing to add.

**Motion**

Commissioner Tucker moved to approve as recommended with the Golf Course being looked at. Commissioner Graves seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**IMRF Resolution 01-2018 Regarding Payments to Employees in Lieu of Health Insurance -**

**Motion**

Commissioner Tucker moved to approve Resolution 01-2018. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**New Business**

**Reservation Policy/Terms/Fees for Legacy Campus/Pool/Shelters and Clubhouse** – Supt. of Recreation Jourden-Messerich noted the recommendation includes outline for the fees, etc for the District. This was a good opportunity for staff to work on alignment of all areas.

**Motion**

Commissioner Graves moved to approve the Reservation Policy/Terms/Fees for Legacy Campus/Pool/Shelters and Clubhouse. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**Approval of Community Center Gym and Track Rules & Pathway Fitness –**

**Motion**

Commissioner Graves moved to approve the Community Center Gym and Track Rules along with the Pathway Fitness rules as presented with the change in wording as listed below. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**This wording:**

Unauthorized by the park district instruction or teaching of private lessons, and conducting team practices is not permitted.

**Will now ready as:**

No unauthorized instruction or teaching of private lessons, and conducting team practices is permitted.

**First Review: License Agreement with CUSD#427 for Route 23 to Brickville Road Trail Project –** Director Gibble noted this is informational only. At next months meeting he will be bringing this back for approval. If there are any issues or questions, please let him know.

**Ordinance 01-2018 Tax Abatement of Alternate Bonds 2017A -**

**Motion**

Commissioner Tucker moved to approve Ordinance 01-2018 Tax Abatement of Alternate bonds 2017A. Commissioner Graves seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**Ordinance 02-2018 Tax Abatement of Alternate Bonds 2015A -**

**Motion**

Commissioner Graves moved to approve Ordinance 02-2018 Tax Abatement of Alternate bonds 2015A. Commissioner Tucker seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

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**Bi-Annual Review of Executive Session Minutes** – Director Gible noted the wording needs to be changed on the recommended motion. He is recommending changing the wording to:  
Approving release of January 2017 Executive Session Minutes that were approved in February 2017.

**Motion**

Commissioner Tucker moved to approve the recommendation with the wording changed to “Approving release of January 2017 Executive Session Minutes that were approved in February 2017 and that the Board authorize staff to dispose of all closed audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved ore than 18 months ago. Commissioner Graves seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**Splash Fountain Rules for Approval -**

**Motion**

Commissioner Tucker moved to adopt the Splash Fountain Rules as recommendation with the understanding that they will come back with a recommendation for the change.  
Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**MOU with Kishwaukee Special Recreation -**

**Motion**

Commissioner Graves moved to approve the MOU with Kishwaukee Special Recreation.  
Commissioner Tucker seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

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**Public Input** - None

**Motion**

The Board adjourned the Regular Session at 7:42 p.m. on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District