

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, December 18, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:08 p.m. on Tuesday, December 18, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Schulz, Strack, Tucker and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting:

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Theresa Tevsh, and Sarah Rex.

Guests at the Board meeting were: None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the amended Regular Agenda and the Consent Agenda moving Regular Agenda Item, Update and Action on Bridge/Resolution under Old Business to New Business after Agenda Item #172. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the November 27, 2018 Regular Meeting Minutes with the correction of the second on the motion from Commissioner Graves to the correct Commissioner. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the November 27, 2018 Executive Session Meeting Minutes to remain confidential. Commissioner Tucker seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Tucker moved to approve and pay the bills in the amount of \$790,930.82.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

DCCF – This was passed out at the meeting.

Public Input – None

Positive Feedback –

- Commissioner Graves noted he is impressed with staff's work and what staff does on a daily and weekly basis. The brochure is excellent and well put together and he appreciates the effort.
- Commissioner Tucker noted she is hearing positive things about the Community Center.
- Commissioner Strack noted he is also hearing positive things. He applauded Sarah efforts on the Prairie activities.
- Commissioner Schulz noted Sarah's interview on Spartan TV was great.
- Commissioner Kroeger noted the number of cars he sees at the Community Center is fantastic.

Monthly Report – None

Plan Commission Report – Commissioner Ted Strack – He noted there was no meeting. He did go to the Enterprise Zone Meeting. Historically the DCEDC has had closed meetings. Because of this being related to a governmental activity, they have been forced into an open meeting environment. He is there just to share opinions but has no authority to vote on anything. Their meetings are quarterly.

Old Business

IAPD Credentials – Director Gibble noted this is an annual report and agenda for the conference.

Update on Commissioners Elections – Director Gibble noted we had three file and he will be reviewing them before he submits to the Clerk's office the required document.

Review Status of Legacy Campus Construction – Director Gibble noted he just received some of the closing documents and will be reviewing. There are still some minor leaks that need to be taken care of.

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Final Review and Approval of Capital Budget – Supt. of Finance Hienbuecher noted this is the 5-year Capital Plan. She has all of the changes from the previous review highlighted.

Motion

Commissioner Tucker moved approve the Capital Budget as presented. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Review of Bids and E.D.' Approval of Bond Bid – Director Gibble noted this is informational since the Board had already authorized and signed. Supt. of Finance Hienbuecher noted the last page of bond the Notification of Sale is why the staff recommendation was done.

Tax Levy Ordinance 09-2018 -Supt. of Finance Hienbuecher noted the Board has the Tax Levy in front of them and the amounts are the same as they were on the Resolution. This has been reviewed by our attorney and they made minor changes in the language. What the Board has in front of them is our attorney approved ordinance.

Motion

Commissioner Tucker moved approve Ordinance 09-2018 Tax Levy as presented. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

New Business

Travel Approval for IPRA Conference - Director Gibble noted this is a process now that is required by the Open Meetings Act to inform the Board.

Motion

Commissioner Strack moved to approve as presented. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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First Review of Operating Budget- Supt. of Finance Hienbuecher noted this is just the first draft and no action is needed at this time. She would like to bring back the final version to the next meeting, so she asked the Board to contact her with any questions.

Consider Selection of the 2018 “Park Partners” Award – Sarah Rex gave the Board the two final names she has received at this point. There was more discussion on other nominees. The Board came to a consensus and gave her their choice. The award will be presented at the next board meeting.

Consider Next Year’s Meeting Dates/Times -

Motion

Commissioner Strack moved to approve the 2019 Board Meeting dates with the amendment of the year being 2019 and the location change to the Community Center for the February meeting. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Director Gibble noted he will confirm the rule on the location change notice and any requirements for this. The location change will be noted on the list sent out.

Consider Next Year’s Holidays -

Motion

Commissioner Schulz moved to approve the 2019 Holidays. The motion was seconded by Commissioner Tucker

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Public Input - None

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Motion

The Board adjourned the Regular Session to go into Executive Session at 6:50 pm on a motion made by Commissioner Tucker for the reasons listed below. The motion was seconded by Commissioner Schulz.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:55 pm on a motion made by Commissioner Schulz for the reasons listed. The motion was seconded by Commissioner Tucker. The roll was called with Commissioners Graves, Schulz, Tucker, Strack and Kroeger present along with Recording Secretary Jeanette Freeman, Director Gibble, Kirk Lundbeck, Jeff Donahoe, and Jackie Hienbuecher

Motion

The Board adjourned the Executive Session at 7:27 p.m. and reconvened to Regular Session on a motion made by Commissioner Strack. The motion was seconded by Commissioner Tucker.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

While back in regular session the following motion was made and approved.

Motion

Commissioner Strack moved approve a \$5000 net bonus for Director Gibble as well as a 4% raise for 2019. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Motion

The Board adjourned the Regular Session at 7:29 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District