

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, May 28, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 480 S. Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, May 28, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Graves, Schulz, Tucker, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Theresa Tevsh and Sarah Rex.

**Guests at the Board meeting were:**

Tom Doty, 1048 Somonauk, Sycamore  
Melissa, Miles, Elliot Aida Doty, 254 Wendy St., Sycamore  
Grace & Kelley Amptmann

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 6-0.

**Approval of Minutes –**

**Motion**

Commissioner Tucker moved to approve the April 23, 2019 Regular Meeting Minutes.  
Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 6-0.

**Motion**

Commissioner Schulz moved to approve the Executive Session Minutes of April 23, 2019 to remain confidential. Commissioner Tucker seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 6-0.

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### **Claims and Accounts Approval**

#### **Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$294,504.32.  
Commissioner Graves seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 6-0.

### **Correspondence –**

Camp Kesem NIU Thank You  
Midwest Museum of Natural History  
KSRA Thank You

### **Public Input – None**

### **Positive Feedback –**

- Supt. of Recr. Tevsh introduced Grace Amptmann – She noted we had a local Jr. NBA Basketball Skill Challenge here in November. Grace finished well here and went on to the regional competition in April in Chicago. She finished in first place there and now she is going on to the Nationals in New York City. This is an all-expense paid trip for her. Supt. of Recr. Tevsh presented Grace with a gym pass to be able to practice before New York.

At this time, President Kroeger recognized Commissioner Ann Tuckers 10 years of service and noted she is retiring from the Board. She has been a vital part of the Board with her connections with the community. The Board presented her with a new putter. She thanked everyone for everything. She left after this part of the board meeting.

### **Accept Election Canvas Results from the DeKalb County Clerk –**

#### **Motion**

Commissioner Schulz moved to accept and approve the Election Canvas Results.  
Commissioner Strack seconded the Motion.

#### **Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Director Gible performed the swearing in of Daryl Graves, Bill Kroeger and Ben Doty.

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**Sycamore Park District Annual Board Meeting and Election of Officers-** President Kroeger called the meeting to order. He then turned the meeting over to Director Gibble. Director Gibble noted it is now his duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Director Gibble opened the floor for nominations for President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>President</b>	<b>Bill Kroeger</b>	<b>Ted Strack</b>	<b>Michelle Schulz</b>	<b>(5) Ayes</b>

Director Gibble asked if there were any other nominations for President and hearing none he then closed the nominations for President of the Sycamore Park District and asked for a motion.

#### **Roll Call**

Director Gibble called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 5-0.

Director Gibble then turned the balance of the nomination process over to the President Bill Kroeger.

President Kroeger opened the floor for nominations for Vice President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Vice President</b>	<b>Michelle Schulz</b>	<b>Ted Strack</b>	<b>Bill Kroeger</b>	<b>(5) Ayes</b>

President Kroeger closed the floor for nominations for Vice President for the coming year.

#### **Motion**

Commissioner Schulz moved to close the nominations for Vice President. Commissioner Strack seconded the Motion.

#### **Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

#### **Roll Call**

President Kroeger called for a roll call to vote on the nomination of Michelle Schulz for Vice President. All commissioners present voted Aye. Motion carried 5-0.

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President Kroeger opened the floor for nominations for Treasurer.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Treasurer</b>	<b>Jackie Hienbuecher</b>	<b>Ted Strack</b>	<b>Michelle Schulz</b>	<b>(5) Ayes</b>

President Kroeger closed the floor for nominations for Treasurer for the coming year.

**Motion**

Commissioner Strack moved to close the nominations for Treasurer. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the nomination of Jackie Hienbuecher for Treasurer. All commissioners present voted Aye. Motion carried 5-0.

The following positions will be filled as follows:

**Secretary:** Daniel Gible

**Recording Secretary:** Jeanette Freeman

**Legal Services:** Ancel, Glink

**Audit Services:** Lauterbach & Amen, LLP

**IAPD Legislative Contact:** Commissioner Schulz

**Board Member Delegate to State Conference:** Ben Doty

**FOIA Officers:** Daniel Gible, Kirk Lundbeck

**Open Meetings Act Official:** Board President and Vice President–

**ADA Coordinators:** Kirk Lundbeck and Theresa Tevsh.

**Plan Commission Representative:** Commissioner Strack.

**Motion**

Commissioner Strack moved to approve all the appointments. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on all of the nominations. All commissioners present voted Aye. Motion carried 5-0.

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President Kroeger Closed the Annual Meeting for 2019.

**Motion**

Commissioner Schulz moved to close the Annual Meeting. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Monthly Report** – Supt. of Recr. Tevsh gave a presentation on the comparison from now to the opening of the new building. She went over the numbers.

**Plan Commission Report** - Commissioner Strack noted he was not at the meeting. He noted the agenda for the meeting had a rezoning of a property. There was also the Northwest area of property that is going to be annexed into the City.

**Old Business**

Executive Director Committee Update – Commissioner Strack noted he has put together a list of names that were given to him. He noted we should target 4 to 5 for the committee. He and Commissioner Doty will get together to go over the list.

At this time, there was a suggestion to move Agenda #89 before Agenda #82.

**Motion**

Commissioner Schulz moved to approve moving Agenda #89 in front of Agenda #82. Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**At this time, Jen from Lauterbach & Amen presented the Audit.**

**Motion**

Commissioner Strack moved to accept the Audit as presented. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye. Motion carried 5-0.

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**PDRMA Letter** – President Kroeger asked if there were any questions or edits. Commissioner Doty noted a few. Director Gibble noted Nettie will correct and print out for signatures today.

**Motion**

Commissioner Schulz moved to approve the letter to PDRMA with the corrections.  
Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Final Schedule for Plaque Install and Ceremony** – Supt. of Parks Donahoe noted we will send out invites to those listed on the plaque regarding this. The ceremony will be on June 15<sup>th</sup> at 9 am at the Sports Concessions building. Recr. Specialist Rex noted it would be nice to have one of the volunteers speak and possibly have a commissioner talk about the history.

**Renaming the Sports Complex;** Director Gibble noted he would like direction from the Board on the name for the north sports complex area. There was discussion on some of the suggested names. He would also like the Board to start thinking about the south sports complex area name also. He asked the Board to let him know their suggestions and would like a vote at the next meeting if possible.

**Sustaining the Legacy Timeline and Update: -**

- Community Survey Approval
- Pool Assessment Approval
- Selection of Park Tour Date –

**Motion**

Commissioner Schulz moved to approve the Community Survey, the Pool Assessment and the dates of 9-7 or 9-21 depending on calendars for the Park Tour Date. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye. Motion carried 5-0.

### **New Business**

**Consideration of Options of MMNH** – Director Gibble noted he sent the Board a list of some of the ideas. He has it on the agenda to take public action or reach consensus on Option A & Option B if needed. Commissioner Strack noted he would like the Park District to not have any liability for the animals or the building. Commissioner Schulz asked if it could go to the DCCF and Commissioner Doty noted it would have to be donated back to the government agency it came from. Director Gibble noted we have been paying some of their bills. Comm Schulz suggested letting Brian Gregory and Mayor Lang know that we are done and would like to give it back to the City and we are done paying any of the museum bills and done supporting the museum. Director Gibble noted he would talk to Brian Gregory first and then possibly have a meeting with Brian, Mayor Lange, Commissioners Strack and Schulz and himself after that if needed. Director Gibble noted that Derke, our counsel informed him that if the Chamber moves in there, we start paying property taxes on that property. If it is used as a business function, then it becomes a taxable property again. There was more discussion on this, and the Board decided on the following:

Plan A – Offer to donate back to the City completely.

Plan B – Keep it, ask the MMNH to move out completely and find someone to take the liability, and get rid of the animals.

**Recommended Changes to Conduct Ordinance Regarding the Feeding of Wildlife** – Director Gibble noted that we are seeing more of this relating to certain locations. People are throwing stuff out of their cars and putting peanuts, etc out at the clubhouse. It gets slick and dangerous and it is not good for the wildlife.

### **Motion**

Commissioner Daryl moved to approve the recommended changes in our Conduct Ordinance regarding wildlife. Commissioner Schulz seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye.  
Motion carried 5-0.

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**Video Surveillance Policy:** Director Gibble noted this is the result of some court cases in the State of Illinois. In order to manage this, we need the resolution and changes to our conduct ordinance as suggested.

**Motion**

Commissioner Schulz moved to approve Resolution 02-2019. Commissioner Strack seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

Commissioner Strack moved to approve amendment to Conduct Ordinance 06-2012. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye. Motion carried 5-0.

**Amendment to Personnel Policy: Miscellaneous Benefits** – Director Gibble noted there has been questions on the benefits for the Dog Park.

**Motion**

Commissioner Strack moved to approve the amendment to the Personnel Policy as presented. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote. All commissioners present voted Aye. Motion carried 5-0.

**Public Input** – None



**Motion**

The Board adjourned the Regular Session to go into Executive Session at 8:27 pm on a motion made by Commissioner Graves for the reason listed below. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 8:32 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Gibble and Supt. of Finance Jackie Hienbuecher.

**Motion**

The Board adjourned the Executive Session at 8:45p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 8:46 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Gibble and Supt. of Finance Jackie Hienbuecher. There was discussion regarding the Executive Director's Retirement Agreement. President Kroeger was directed to redraft by working with Derke Price and Jackie Hienbuecher.

**Motion**

The Board adjourned the Regular Session at 8:47 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District