

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, July 23, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:15 p.m. on Tuesday, July 23, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Schulz, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioners Graves and Strack.**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were:

Nathan Schwartz, DeKalb County
Andrew Kustus, ERA
Terri Gibble

Regular and Consent Agenda Approval –

Motion

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Strack were absent.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the June 25, 2019 Regular Meeting Minutes.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Motion

Commissioner Doty moved to approve the July 9, 2019 and July 23, 2019 Public Hearing Meeting Minutes. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Motion

Commissioner Schulz moved to approve the June 25, 2019 Executive Session Meeting Minutes to remain confidential. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$378,296.11. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Correspondence –

Sycamore FFA Thank You

Public Input – None

Positive Feedback –

- Commissioner Schulz – noted she has been told by people that got the golf deal, that they loved the course and were asking about our community also. This brings people into the area.
- Commissioner Schulz asked if we should open up for naming of the Soccer complex.
- Commissioner Kroeger noted that with the heat we had recently he saw a posting on Instagram for the Splash Pad, but he would like to see more.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:25 pm on a motion made by Commissioner Schulz for the reason listed below. The motion was seconded by Commissioner Doty.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Strack were absent.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

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The Board convened into the Executive Session at 6:25p.m. The roll was called with Commissioners Doty, Schulz, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Gibble, Supt's Hienbuecher, Tevsh, Donahoe, Lundbeck, Nathan Schwartz, Drew Kustus, and Terri Gibble.

Motion

The Board adjourned the Executive Session to go back into Regular Session at 7:00 pm on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

The Board reconvened to Regular Session at 7:00 pm. The roll was called with Commissioners Doty, Schulz, and Kroeger present.

Monthly Report – Supt. of Golf Services, Kirk Lundbeck was absent at this time, so Director Gibble handed out the information. He suggested the Board email Kirk if any questions or suggestions.

Plan Commission Report - There was nothing from Ted, but Director Gibble knew that they approved the plat for the NW Subdivision.

Old Business

Executive Director Committee Update – Commissioner Doty noted they reached out to 3 people and 2 have agreed to be part of the committee. Commissioner Strack informed Commissioner Doty that he had not heard back from the third person, so they are going to move ahead to the next person on the list. President Strack asked what the timeline is at this point. Commissioner Doty noted the timeline shows they need to have the committee finalized by September.

Consideration of Retirement Agreement – President Kroeger noted this was received back from Derke last week and Derke made the changes on the agreement. Supt. of Finance Hienbuecher noted she forwarded it on to Dan. She confirmed with IMRF that Director Gibble will get the service credit of August with the August 28th date. President Kroeger asked why September 30th is in the agreement. Supt. Hienbuecher noted that if there is vacation time to be paid out the attorneys recommended paying it out later than the initial retirement date. The agreement will now be in the August Board Packet.

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Update on Trail Easements/Acquisitions – This was moved to Executive Session at the beginning of the meeting.

Recommendation to Award Professional Services Agreement for Pool Assessment –

Motion

Commissioner Schulz moved to authorize the Executive Director to negotiate with WT Engineering for Professional Services to Assess the Pool, for their base fee of \$14,445 and any additional testing up to, but not exceeding \$30,000. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Bi-Annual Review of Executive Session Minutes -

Motion

Commissioner Doty moved to approve as recommended and there be no Executive Session Minutes released, but that the Board authorizes staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

New Business

Approval of Site Plan for OSLAD Application/Sports Complex Expansion – Director Gible noted this has to be approved before the OSLAD Grant is submitted. However, there needs to be some discussion on all the amenities. President Kroeger started a discussion on the current driving range we have now and would like to still proceed with the plan in putting disc golf in its place. There are a few people that use the driving range but there is some danger to it and feel more people would use the disc golf. Commissioner Doty agreed with the danger with the driving range since we have cross country out in the area, along with soccer and the parking in the area. Supt. Donahoe also commented on the overflow parking area and the danger there.

There was some discussion on all of the dirt that would have to be removed from the site and how we could keep the dirt and eliminate the cost of removing it. There would be cost for grading it but not removal offsite. Director Gible handed out information on the different options we could go with to save money. There are some things in the plan that we would not be doing if we were not applying for an OSLAD Grant. It was decided to eliminate Concessions, Bathrooms and the Naturalized Detention & Interpretation. They will run the numbers to see if the shelter should stay in the plan.

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Approval of Site Plan for OSLAD Application/Sports Complex Expansion - cont'd -

Motion

Commissioner Schulz moved to authorizing Drew with ERA and Terri Gibble to continue their work to submit an OSLAD Grant using the stripped back version. It would include the 5 fields, disc golf, bocce ball, the playground and possibly the shelter depending on the numbers. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Approval of Resolution 03-2019 for OSLAD Application -

Motion

Commissioner Schulz moved to approve Resolution 03-2019 for OSLAD Application. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent.

Public Input – None

Motion

The Board adjourned the Regular Session at 8:05 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Strack were absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District

