

**Minutes of the Special Study Session Meeting
Of the Board of Commissioners
Sycamore Park District
Tuesday, October 29, 2019**

The special study session meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 480 S. Airport Road in Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, October 29, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Graves, Strack and Schulz.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **President Kroeger**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Lisa Metcalf, Steve Tritt and Theresa Tevsh.

Director Gibble noted that this meeting is being video recorded at the request of President Kroeger to watch when he returns.

Report on Pool Assessment by WT Engineering – Rich Clark and Steve Krpon with WT Group and Dave Stermis with Prairie Forge Group came to go over the report on the pool. Rich noted they were commissioned to evaluate the pool facility to see what needed repair, and/or replaced to plan for the future. They looked at the pool when it was full and then again when it was empty, along with talking to staff. They have prioritized the major items that need to be done and put into levels. Level 1 are things that need to be done right away, level 2 are things that need to be addressed in the next 1-3 years and level 3 are things to be addressed in the next 1-7 years. The building is in good condition overall, but they did go over the different issues with some things. There are some things that do not meet the new IDPA standards. There are certain things that they recommend we address in the electrical, plumbing and mechanical room. For aquatics for a facility of this age it is in overall decent condition. Director Gibble noted that we are passing the IDPH testing each year and meeting the requirements since we are grandfathered in. There was more discussion on the report. Director Gibble will be working with WT to get the pipes and concrete at the pool inspected.

Report on Golf Course Cart Paths – Steve Tritt noted the board should have the maps of the current paved paths and the wet areas they deal with each year. These wet areas determine if we can have carts on the course or if we can open at all. He went over the general pricing for paved paths for 6” gravel, 2” asphalt with the path being 8 feet wide. They are trying to eliminate walking only situations in wet times. There was more discussion on this.

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Consider 2019 Facility Fees/Rates – Supt. of Recreation Tevsh noted the minimum wage increase in 2020 on the recreation side will increase the budget by approximately \$15,305.00. They are looking at ways to tackle this. She went over the different ways they have looked at to help with this. There was more discussion on this.

Motion

Commissioner Strack moved to adopt the facility rates and daily fees as presented.

Commissioner Graves seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. President Kroeger was absent.

Discussion on Park Naming – Director Gibble noted there are possibly 4 naming situations out there and he is seeking direction from the board how to address these. Commissioner Schulz noted that the parks we are talking about, which include the entry park, the new soccer complex, and the sports complex should be a community thing. Commissioner Doty agreed with this idea. Director Gibble noted there has been a suggestion of naming the sports complex Memorial Park. Commissioner Graves suggested Citizens Memorial Park. Director Gibble noted the general intent tonight was to see what the board wanted to do on the naming of the parks. There was an agreement on the board the soccer complex should be first and with general community input. Then the entry park and the sports complex will be looked at. It was decided that Director Gibble will bring to the next meeting a recommendation on the land/trails in the Emil Cassier Park.

Park Category System Refresher Report – Director Gibble noted this is just informational for the board. These were adopted by the board when he first started. This gives us an instrument to explain to the community why certain things can and cannot be put in a park.

November 19 Study Session – Commissioner Schulz noted to everyone to get this date on their calendar for our next study session.

Consider Date for Holiday Gathering – Supt. of Recreation Tevsh noted she is on the employee party committee along with Melissa, Bob, Justin and Tracy. The date they are looking at is January 10th or 18th. The consensus was January 10th at this point. She went over a few ideas the committee has come up with on where to have the party. Everyone would like to keep it in Sycamore with local caterers if possible. There will be more details to follow.

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Motion

The Board adjourned the Regular Session at 7:59 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. President Kroger was absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District