

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, February 19, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 480 S. Airport Road in Sycamore, Illinois is called to order at 6:35 p.m. on Tuesday, March 19, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Schulz, Tucker, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Ted Strack.**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

**Guests at the Board meeting were:**

Ben Doty, 254 Wendy St., Sycamore  
Drew with ERA

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Tucker seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Approval of Minutes –  
Motion**

Commissioner Schulz moved to approve the February 6, 2019 Regular Meeting Minutes.  
Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Motion**

Commissioner Tucker moved to approve the first February 6, 2019 Executive Session Meeting Minutes to remain confidential. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Motion**

Commissioner Schulz moved to approve the second February 6, 2019 Executive Session Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Claims and Accounts Approval**

**Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$222,195.48. Commissioner Tucker seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Correspondence –**

Oaken Acres Wildlife – Thank You  
Oaken Acres Card  
Ken Williams Thank You  
Sycamore Chamber Thank You  
Tad – Thank You

Public Hearing on FY2019 Budget & Appropriation Ordinance 03-2019

President Kroeger called for a Motion to open the Hearing:

**Motion**

Commissioner Tucker moved to open the FY2019 Budget & Appropriation Hearing. Commissioner Schulz seconded the Motion.

There were no comments from the public.

President Kroeger called for a Motion to close the Hearing:

**Motion**

Commissioner Schulz moved to close the FY2019 Budget & Appropriation Hearing. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

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**Public Input –**

Commissioner Schulz asked about Silver Sneakers. Supt. of Recr. Tevsh noted there are three different insurance companies that support Silver Sneakers. She has applied and have been denied. Club 55 has free fitness classes and that's basically what Silver Sneakers is.

**Positive Feedback –**

President Kroeger presented Commissioner Graves a service award for his 10 years of service on the Board. Commissioner Graves thanked everyone.

**Monthly Report –** Supt. of Parks Donahoe gave a presentation on the Outreach Program. We work with the School District and Encap. Sarah is working on this with him and our new Naturalist will work on this also. This is to try and teach the kids about nature areas and this will become part of their curriculum.

**Plan Commission Report – Commissioner Ted Strack –** Commissioner Strack, but he gave the information to President Kroeger. The Plan Commission worked on the recertification of the Medical marijuana dispenser and approval of the zoning variance from Accurate Towing.

**Old Business**

**Update and Action on Bridge Matters/Resolution –** Director Gible noted the new piers are in and equipment was brought back today since the river is back down. So they should be continuing work soon.

**Update on Museum –** Supt. of Recr. Tevsh noted she has been attending the Museum meetings since November as an Ex-Officio. They now have a new exhibit of over 100 pieces called the Murphy Collection. The board has 7 members which includes 2 previous members and the rest is basically a new board. Their Gala grossed \$5735.00 but overall they netted about \$1000. We are partnering with them for a four week summer camp. In May we are partnering with the DeKalb County History Center for their new opening and the Smithsonian Exhibit. The Museum of Natural History will be a satellite display for this also. The Museums 2018 budget shows they brought in \$54,612.00 with expenses of \$68,615.00 so they had a loss of \$14,380.00.

**Update on Moving Plaques and Dedication Event –** Supt. of Parks Donahoe noted he is working with Sarah on the dedication. He would like to get a group for Park Pride Day to repaint the sports complex building. After that is done, we would move the plaques to the outside of the building. The dedication will be done later.

**Update on Land Acquisition for Trail Project –** Director Gible noted we now have final plats for 2 of the 3 parcels needed to do the next phase of construction. We also have appraisals done on the 2 parcels and the plats are in the hands of the reviewer.

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**Consideration of Riverside Park Plan** – Director Gible noted that unless the Board has any concerns, we need to approve the plan, formally, so that the community and the City know that this is our final plan. We can inform the City Planning Department that we have held public hearings, and we have made the changes that we heard were most significant., and so we can move ahead with this project.

**Motion**

Commissioner Schulz moved to approve the Riverside Park Plan as it is presented and forward to the City. Commissioner Tucker seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Budget and Appropriation Ordinance #03-2019** – Supt. of Finance Hienbuecher noted this must be filed with the County.

**Motion**

Commissioner Schulz moved to approve the Budget and Appropriation Ordinance #03-2019 as presented. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Review Timeline for Bond Issue** -Director Gible noted his concern is if we get the soccer project done this year and pay the \$1.6 million in full this year, we may have to come back sooner than December to issue the debt. He is still suggesting going with September at the earliest. Supt. of Finance Hienbuecher noted she is comfortable with September at this point but will have a better idea when she gets the cash flow completed. Director Gible noted that he, Jackie, Speer Financial and PFM to keep an eye on the rates. There was a consensus of the Board to go with the Staff Recommendation as presented.

**IGA for Movie Screen** – Supt. of Recr. Tevsh noted she had given the Board the Intergovernmental agreement with no changes. This is for the shared use of the movie screen between us, DeKalb and Sandwich. Genoa would like to come on board with us now.

**Motion**

Commissioner Schulz moved to approve the Intergovernmental Agreement for the Movie Screen as presented. Commissioner Tucker seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

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**OMA Requirement for Board Members** – Director Gibble noted he wanted to remind the Board to be current on this.

**New Business**

**Review of Long-Range Planning Timeline (Vision 2025)** – President Kroeger noted that Director Gibble has put together a timeline. He then noted the he, Commissioner Schulz and Director Gibble met on this and they are suggesting that we have a study session to discuss. At this time, April 10<sup>th</sup> at 6 pm at the Maintenance Building was scheduled for a study session.

**First Review of Executive Summary** -Office Manager Freeman noted this is a first draft and to let her know if there are any changes needed. The final review will be at the April meeting and will then be put in binders to present at the May meeting.

**Public Input** – None

**Motion**

The Board adjourned the Regular Session at 7:33 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District