

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, November 26, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, November 26, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Schulz, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves. Commissioner Doty arrived at 7:08 pm.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were: None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Doty and Graves were absent.

**Approval of Minutes –
Motion**

Commissioner Schulz moved to approve the October 22, 2019 Regular Meeting Minutes.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent.

Motion

Commissioner Strack moved to approve the October 29, 2019 Study Session Meeting Minutes with the addition of “Daily Fees” to the motion on Facility Rates. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent

Motion

Commissioner Strack moved to approve the October 22, 2019 Executive Session Meeting Minutes to remain confidential. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Doty were absent at this time.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$1,710,080.28. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Doty were absent at this time.

Correspondence –

Race Thank You – Jeff Donahoe

Supt. of Parks Donahoe noted that the night before the Chamber Race we had 2” of rain and the creek was flooded by 8 am. He got with the race committee and they moved the route in one spot

Kreg Wesley – Coyote Crawl

Supt. of Recreation Tevsh noted there were 54 racers. The comments she has received have been amazing. She also noted that Supt. of Park Donahoe and his crew were above and beyond to make this race happen.

Positive Feedback –

- Commissioner Schulz noted she received calls from two people telling her that dog bags are floating at Lake Sycamore.

Monthly Report – Supt. of Golf Operations Lundbeck: Supt. Lundbeck handed out a comparison report on changing from EZGO carts to the Yamaha carts. He noted the difference is significant on what these carts have done for us.

Plan Commission Report - Commissioner Strack noted that Tek Weld out of Elburn asked for a variance. Also, there was a request for a variance for a vet store in Meier. Jim Mason with St. Albans will be putting up townhomes and will attain the same density. Commissioner Strack noted he asked for these to be more aesthetically pleasing. He also noted he was at an Ad Hoc Committee meeting. The Mayor put together an impact fee basically updating the formula. Our impact fees could go down 3-4%. Director Gibble noted they didn't change the equation. They used the new appraisal numbers to change the value. Commissioner Strack affirmed Gibble's comment on the equation, and noted they are also going to change the verbiage on what is desirable and non-desirable land.

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Old Business

Capital Budget Final Review/Approval: Supt. of Finance noted she is looking for final approval.

Motion

Commissioner Strack moved to approve the Capital Budget as presented. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent.

Executive Director Committee Update – Commissioner Strack noted they met again and went through their must haves. They also went through the suggested interview questions and cut them down. Sarah did the job posting. The closing will be Dec. 31st and they are planning to do the first cut around the first week of January. He then went over the rest of the time frame and noted they are hoping to have the final selection by mid-March. He noted the group on the committee is a great group.

Update on the Pool Assessment – Director Gible noted he confirmed again the pipes scoping will be around May of next year since the water has to be in the pipes. He has asked them to do a final revision minus this information to bring the board their cost estimate if they would find issues in the return and supply system.

Update on Trail Easements/Acquisitions – Director Gible noted there was to be a meeting with IDOT Land Acquisitions but Nathan was not able to be there at the time. IDOT and the Park went over the information and provided the information for Nathan. Director Gible noted he and Nathan went over this information later. The swap between the State and the City will not be done in time for bids to be let in January. If the land swaps can get certified this would allow us to do the local letting for tree removal yet this winter while the trees are dormant.

Update on Soccer Complex Project – Director Gible noted the base coat has been done for the lot and entry. The trees have been moved and the shelter slab poured along with the slab for the building. The interior work will start, but the exterior work will stop until April.

Golf Course Irrigation Update – Supt. of Park Jeff Donahoe noted these guys are trying to get this done. The crew took advantage of the cold, frozen week and kept on working. They worked on the pumping station controls. They still need to get back to working on the course and they are hoping to do this next week.

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Update on Paving Sycamore Park West Entrance – Supt. of Parks Donahoe noted that the paving looks great and they got it done in a day.

Director Gibble noted that he had emailed Commissioner Kroeger and Schulz on this matter. He will add this to the December agenda if there is a consensus of the board tonight. The PARC Grant is coming back and if awarded you get 75% of the cost of a project. We have one bridge in the capital budget, he would like to submit a PARC Grant to the State for both of the 2 bridges that remain that have been rated poor by the engineers. He would also like to submit an application for a PARC Grant for the Ovitz Park Playground.

Update on 20-year Cash Flow – Director Gibble noted this is just informational.

Review of Capital Assets and Equipment Replacement Schedules – Director Gibble noted this is informational. There was conversation on the information.

New Business

President Kroeger noted Agenda Item # 231 and #232 will be moved to the top of the New Business.

Award Bid for 2019B General Obligation Bond – Mark with Speer Financial noted they took bids yesterday. There was a total of 4 bids and the winning bidder was Resource Bank at 1.95% interest rate. Second place was McHenry Savings Bank at 1.99% interest rate. Commissioner Strack noted he will abstain from the vote on this.

Motion

Commissioner Schulz moved to award the bid to Resource Bank at 1.99% interest rate.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. Commissioner Strack abstained.

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Ordinance 07-2019 An Ordinance providing for the issue of approximately \$524,075 General Obligation Limited Tax Park Bonds, Series 2019B, An Ordinance providing for the issue of approximately \$524,075 General Obligation Limited Tax Park Bonds, Series 2019B, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Commissioner Doty seconded the Motion.

Commissioner Strack noted he will be abstaining from this vote also.

Motion

Commissioner Schulz moved to adopt Ordinance 07-2019.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. Commissioner Strack abstained.

Determine the Amount of Money Estimated to be Raised by Taxation for the Year 2019 Tax Levy – Supt. of Finance Jackie Hienbuecher noted this is just an estimate. We are required by law to put out an estimate at least 20 days before the actual tax levy is passed. She will have to prepare the tax levy before the next meeting because the tax levy has to be passed at the December meeting. There was a consensus to go with Option 1 that captures the CPI.

Resolution 04-2019 – A Resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District -

Motion

Commissioner Strack moved to adopt Resolution 04-2019.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

January Study Session will be on January 21st at 6:00 pm at 435 Airport Rd.

Public Input – There was none.

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:30 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Schulz.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:37 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman. Director Gibble was asked to leave for the first portion of the Executive Session meeting.

Motion

The Board adjourned the Executive Session at 8:15 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

The Board reconvened to Regular Session at 8:35 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gibble.

Motion

The Board adjourned the Regular Session at 8:15 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District