

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, December 17, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, December 17, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Schulz, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were: None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Approval of Minutes –
Motion**

Commissioner Strack moved to approve the November 26, 2019 Regular Meeting Minutes. Commissioner Schulz seconded the Motion. At this time Commissioner Schulz amended her Motion to combine Agenda Item #64 Park Naming and Recommendation on Park Partner Award.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

Commissioner Schulz moved to approve the November 19, 2019 Study Session Minutes.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent

Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$425,732.53.
Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Correspondence –

Dekalb County Community Foundation -
North Grove School

Public Input

Jennifer Bruggeman, Compton Hills. She noted she is researching Sycamore for the position of Executive Director.

Positive Feedback –

Commissioner Strack noted he golfed the course on the last day it was open.

Monthly Report – Supt. Of Recreation Theresa Tevsh: She handed out information on the stats for the Dog Park. She then went over the figures for the year.

Plan Commission Report -

Commissioner Strack noted that the Plan Commission did another review of the Jim Mason St. Albans Property. The Plan Commissioner did ask him to make the exterior appearance different.

There was also a re-plating of a lot in Krpan Subdivision.

There is going to be a process to do a full comprehensive plan.

There was a Ad Hoc and growth meeting dealing with the impact fees. The appraisals came in about 6% less then the last time. This will make the impact fee go down a little bit. He noted that the Park District is going to get our verbage added in on undesirable land. Director Gible noted he would like to see the language.

Old Business

Executive Director Committee Update – Commissioner Strack noted there have been 19 applications received so far. After the first of the year they will reduce the applications down to 10-12, then do phone interviews and reduce down again.

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Golf Course Irrigation Update – Supt. of Park Jeff Donahoe noted they have finished the pump house and put in the pipe by 10 Tee. The ground got so wet they had to stop and now the ground is frozen, so they are on hold for now. They have several wholes left to get the lines in and will start again as soon as the weather allows.

Park Naming – The Board was ok with the timeline presented.

Motion

Commissioner Strack moved to approve the proposed Park Naming Process for the Soccer Complex. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent

Recommendation on Park Partner Award – Director Gibble noted that Sarah emailed out the information on this with the names that the Board/staff had given her. She needs a consensus or vote on who the Board would like for this.

Motion

Commissioner Strack moved to recognize Sycamore Creek. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent

Consideration of and Discussion Regarding MMNH - Director Gibble noted this is in regards to the utility request. President Kroeger noted last week Jessica Cyr sent in a request for us to pay the utility bill in the amount of \$1600. He then noted we have paid their utility bills two other times and recently we paid their Chamber dues. We need to decide what we want to do on this. Director Gibble noted he has contacted the City and the Community Foundation on the utility bill. He is meeting with the Community Foundation Monday and Brian Gregory will get back to Director Gibble later this week. Commissioner Schulz noted we will probably be responsible for the utilities if the Museum closes. There was a consensus that we should pay the utility bills, but not the dues, etc.

Pool Attendance Information – Supt. Of Recreation Tevsh noted the Board has requested this information at the last meeting. Director Gibble noted that previous years can be found in the Executive Summaries.

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New Business

Ordinance #08-2019 An Ordinance, Levying and Assessing Taxes for the Sycamore Park District, DeKalb County, Illinois for the Year 2019 – Supt. Of Finance Hienbuecher noted this must be filed with the County in order to collect the taxes.

Motion

Commissioner Schulz moved adopt Tax Levy Ordinance 08-2019. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Recommendation on Training and Travel for IPRA/IAPD Annual Conference – Supt. Of Finance Hienbuecher noted this is required to present to the Board for approval. She also noted this is the maximum cost, but it should be less.

Motion

Commissioner Strack moved to approve as presented. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

First Review of Annual Operating Budget – The Board asked questions and staff answered.

Consider Next Year's Meeting Dates -

Motion

Commissioner Schulz moved to approve the meeting dates as presented. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent

Consider Next Year's Holidays

Motion

Commissioner Schulz moved to approve the Holidays as presented. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent

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January Study Session will be on January 21st at 6:00 pm at 435 Airport Rd.

Public Input – There was none.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:50 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Strack.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:55 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman and Director Gible.

Motion

The Board adjourned the Executive Session at 8:02 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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The Board reconvened to Regular Session at 8:02 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gible.

Motion

The Board adjourned the Regular Session at 8:02 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District