

**Minutes of the Special Study Session Meeting  
Of the Board of Commissioners  
Sycamore Park District  
Tuesday, January 21, 2020**

The special study session meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 480 S. Airport Road in Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, January 21, 2020.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Strack, Schulz and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Melissa Dobberstein, Theresa Tevsh, Sarah Rex, Lisa Metcalf, and Justin Genz

**II Report on Findings of First Community-wide Survey – Ron Vine/Dan**

Ron Vine noted the survey was developed based on the meetings when everyone all met previously. He also noted that we received back 400 surveys by mail and 108 via the web which is a great number. He then went through the survey results and had a question/answer session after the presentation. Commissioner Strack noted the surprise to him was the people wanting us to maintain the pool. President Kroeger also noted the survey shows we need to pay attention to the pool. Director Gible noted we need to be careful when asking questions on the pool, but the Board does need to know more from the community on the pool. We need to know what would get more people at the pool or people at the pool more often. President Kroeger noted we need to ask the community what they want down the road on the pool. Ron continued to go over the survey results and field questions by the board.

**III Adoption of Policy on Budget Limits and Use of Funds – Dan/Jackie** – Director Gible noted this is from a prior conversation at a board meeting. The intent in this is to make clear where our sources of revenue come from.

**Motion**

Commissioner Schulz moved to adopt the Policy on Budget Limits and Use of Funds as presented. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**IV Presentation of Data on Success and Progress of Added Recreation Specialist Position** – Supt. Of Recreation Tevsh noted that Justin Genz has been with us for about 8 months now. His position has allowed each of the team to be more focused on each of their areas. This has shown to be good for the district and all of the staff. Supt. Of Recreation Tevsh went over figures on programs, etc. that Justin has added or been responsible for.

**Recreation Staff Presentation of Goals, Objectives and Action Statements** – Supt. Of Recreation Tevsh noted that 110 surveys came back and we can use this information for a three-year projection. Her staff then presented their goals to the board at this point.

**Motion**

The Board adjourned the Regular Session of the Special Study Session to go into Executive Session at 8:01 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Strack.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 8:08 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman Supt. Of Recreation Tevsh, and Director Gible.

**Motion**

The Board adjourned the Executive Session at 8:50 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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The Board reconvened to Regular Session at 8:50pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gibble.

**Motion**

The Board adjourned the Regular Session of the Special Study Session Meeting at 8:50 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District