

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 27, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, April 27, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Doty, Strack, Schulz, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, Theresa Tevsh, and Sarah Rex.

Guests:

Ken Nelson
Steve Braser

Motion

Commissioner Schulz moved to amend the Agenda to move Agenda Item #101 Ken Nelson Subdivision to the beginning of the meeting and go into Executive Session. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:04 pm on a motion made by Commissioner Schulz for the reason listed below. The motion was seconded by Commissioner Graves.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 6:05 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack and Kroeger present along with Director Bailey, Ken Nelson, and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 6:20 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 6:20 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack and Kroeger present.

Regular and Consent Agenda Approval –

Motion

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the March 23, 2021 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the March 23, 2021 Executive Session Meeting Minutes. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$310,930.51. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Dog Park Thank You
- Adam Arnold Thank You
- Dodgeball Tournament Thank You

Positive Feedback –

- Supt. of Recreation Tevsh gave a thank you to our GA Brianna Kramer. She went over all of the events, projects, and work that she has helped with and taken care of during her time with us.
- Commissioner Doty noted that he has talked to a teacher at the Middle School who is the Department Chair of the Science Department. He had some really glowing things to say about Nicholas and his participation in the Science Olympiad. They were really impressed. They have worked with Nicholas on other things, so they have a good relationship with Nicholas. They wanted to say again how impressed they are with Nicholas.
- Commissioner Schulz also noted that she has a friend from High School that now lives in Michigan and works for the Michigan DNR. Her parents wanted to start a butterfly monarch garden but were not sure how to go about it. They reached out to Michelle and she reached out to Jonelle and Nicholas. Commissioner Schulz has received multiple emails stating that Nicholas knows his stuff and the Park District is in good hands. They were overwhelmingly impressed.
- Commissioner Graves noted he sent out an email to staff today regarding the 2021-2025 Strategic Plan. He feels it is awesome and the community will like it. It is a great pathway to complete goals. He thanked the staff.
- President Kroeger noted the Easter Egg Hunt had a few issues with people taking or damaging the eggs but overall the event was awesome otherwise.
- President Kroeger asked about the item in Supt. Tevsh board report regarding the donation we received that is going toward the lights and shelving. Sarah Rex noted the donation is from Innovative Growers for the value of the equipment. During the winter, Jeff's staff did work in the old maintenance building. Nicholas had a vision to make one of the rooms in the building into a green house. He could grow our own things for landscaping, native and prairie plants, along with a garden to supply Caddy Shack Grill. A few years ago, we put a shoutout for plywood for snake boards. Innovative Growers provided that plywood, so we reached out to them again for this. They were very happy to help out the Park District again they are great to work with. When this project is done, we will make sure to give them lots of publicity and thanks.

Planning Commission Report – Commissioner Strack noted they had a workshop on the Ken Nelson property. There was a property that was rezoned. They also discussed the property for the GWT from IDOT. Commissioner Strack thanked the City for all their work to get this done.

Old Business

Community Pool Update: Supt. Donahoe noted they are starting to get things ready to open the pool on June 5th. He plans on filling the pool about May 13th so it has time to get heated, etc. They did some spot painting today. Until we turn on the motors to fill, we won't know for sure if everything will be ok. Once it is filled the chemicals will be added and it will be heated.

Supt. Tevsh noted that for our lifeguard training we have been able to partner with the YMCA. Our guards will be training May 7, 8, and 9th full days. Currently we have 12 guards, 3 assistant managers, one manager and 4 front desk staff. Around May 17th they will go to our pool and do more training. We could still use more guards. She also noted that across the United States pools are having problems getting guards.

Strategic Plan: Director Bailey asked the Board for approval so they can start working on the Master Plan. The Board said it was well done and a lot of work put into it.

Motion

Commissioner Schulz moved to approve the Strategic Plan as presented. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Mission, Vision, Core Values: Director Bailey noted this was updated and thanked Commissioner Doty for his help on this and she is looking for approval. Commissioner Doty noted Sarah was a big help on this and it was a team effort.

Motion

Commissioner Doty moved to approve our Mission, Vision, Core Values as presented. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Great Western Trail Appraisal: Director Bailey noted we should be hearing soon if we will get the ITEP grant for the second segment of the trail. She is just looking for permission from the Board to continue to move forward and continue the process.

Motion

Commissioner Strack moved to approve moving forward on this process. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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MMNH Update: Director Bailey noted she just needs approval of the resolution to go to court to sell the property.

Motion

Commissioner Strack moved to approve the Resolution 01-2021 to sell the property.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Ken Nelson Proposal: This was moved to Executive Session at the beginning of the meeting.

New Business

Marketing Update Presentation: Sarah Rex noted there are a lot of great things happening throughout the District. She noted that Director Bailey asked her to put together a summary of how we can connect with the community to find opportunities. She went over some of the things that she has been working on.

MOU's: Supt. Tevsh noted these come up every 2 years and this is not all of them. She listed things that have changed in each one and she is looking for approval.

Motion

Commissioner Schulz moved to approve the MOUs as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Facility Rental Updates: Supt. Tevsh noted they worked on streamlining everything so everything on one form, except for the field rentals.

Motion

Commissioner Strack moved to approve the Facility Rental Form as presented.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Safe Zoning Training: Director Bailey noted she is on the Illinois Parks and Recreation Association Diversity Task Force and she is one of the lead trainers. They are creating conversations where we can address the social inequities in our country. We will be having different days for these conversations for full time and part time and wanted to let the Board know we are doing this. IAPD is also looking at creating these for the Boards as well. IPRA has public sessions, and she will send out the information on those to the Board.

Lightshow/Holiday Mart Proposal: Director Bailey introduced Chaz with Regalis Management. She noted that initially last year we were talking about what we could do with COVID. We want to bring something to the community so she went to Chaz to see how we can get money to do something like this. Chaz then gave a presentation on what he can offer to help us with procuring money for this project. Director Bailey noted she needs the Boards approval to look into this further.

Motion

Commissioner Strack moved to commit \$5000 to research the viability of the event.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. Commissioners Doty, Graves, Strack and Kroeger voted Aye. Commissioner Schulz voted Nay. Motion carried 4-1.

Study Session: None was scheduled.

Public Input:

Motion

The Board adjourned the Regular Session at 7:43 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District