

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, June 22, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, June 22, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Graves, Strack, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Doty.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

**Guests at the Board meeting were:**  
**Regular and Consent Agenda Approval –**  
**Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Approval of Minutes –**

**Motion**

Commissioner Graves moved to approve the May 25, 2021, Regular Meeting Minutes.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Claims and Accounts Approval**

**Motion**

Commissioner Strack moved to approve and pay the bills in the amount of \$396,415.00.  
Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Correspondence –**

- Ideal Industries
- KSRA Thank You

**Public Input –**

- Commissioner Strack noted that he has heard that there is an individual that might be interested in donating some small portion of property. Director Bailey noted we can set up a separate meeting to talk about this.

**Positive Feedback –**

- Commissioner Graves noted he played in the KSRA outing and staff did a great job.
- President Kroeger noted the golf course is going great.
- President Kroeger noted his son is at the dog park often and he has heard multiple times how great the Park is doing.

**Planning Commission Report:**

**Old Business**

**Community Pool Update:** Supt. Tevsh noted there are no longer the time slots at the pool. The splash pad still has slots until June 25th since they already had time slots reserved. Starting June 25<sup>th</sup> we will be selling passes and there will be a postcard going out on this. Supt. Donahoe noted there was a surprise inspection from the Dekalb County Public Health Department and we passed. We did great with just a few minor things, so we are able to stay open. Commissioner Strack noted that is a great testament to everyone.

**Construction Updates:**

- Reston Ponds: Director Bailey noted the signs are up now. The survey sent out will close next Friday and we will then get a summary of the responses. She did go over some of the comments received so far which are overall positive. Once the survey closes, a timeline will be developed.
- Founders Park: Director Bailey noted this is still on schedule according to the timeline. It will go to bid on the 13<sup>th</sup>. We are ordering the playground equipment now due to the long lead times.
- Memorial Park: Director Bailey noted they had the 1<sup>st</sup> construction meeting Monday. It went well and they had a walk through with William Charles. Supt. Donahoe made up a map so fall soccer can continue while the construction starts. Once soccer is done the end of October then William Charles will start on the whole property. Director Bailey noted the first phase will start in July and completion date is May of 2022. Supt. Donahoe noted it must be done in June so we can get the grant.

**Construction Updates: (cont'd)**

- Great Western Trail: Directly Bailey noted we were awarded the ITEP Grant for Segment 2. There was discussion on the letter that will be sent to the property owners.

**MMNH update:** Director Bailey noted that we are officially able to sell the building. We just need to contact the people interested in it while we are listing. It was decided we have the Chamber list, then start with a realtor, and go from there.

**Motion**

Commissioner Strack moved to approve listing the property. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Motion**

Commissioner Strack moved to approve listing with Adam Katz. Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Lightshow Update:** Director Bailey noted that she, along with Supt. Donahoe and Tevsh did a drive through tour of where this would be. In July she will have a budget. She then went over the general plan at this point.

**New Business**

**Approval of continuing Education – Vermont:** Supt. Hienbuecher noted this is for Rectrac which is our primary software used for our recreation.

**Motion**

Commissioner Strack moved to approve the Vermont training. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Approval of Continuing Education – Tenn:**

**Motion**

Commissioner Strack moved to approve the National Park and Recreation training.  
Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Resolution NRPA July Parks and Recreation Month:** Supt. Tevsh noted July is nationally recognized as parks and recreation month. She just needs the resolution adopted.

**Motion**

Commissioner Graves moved to adopt Resolution 03-2021. Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Military/Veterans Rates:** Supt. Tevsh noted we addressed this in the past but is bringing it back to be updated. There was some discussion on this, but it was decided to table it until Supt. Lundbeck could provide more information.

**Motion**

Commissioner Kroeger moved to table this until the July meeting. Commissioner Strack seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Board By-Laws Annual Review:** Director Bailey noted this is the updated Board By Laws.

**Motion**

Commissioner Strack moved to approve the updated Board By-Laws. Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Quarterly Capital Funds Update:** Supt. Hienbuecher noted this is just information only.

**Foundation Information:** Director Bailey noted that she has reach out to other park districts and other foundation groups. If we create our own foundation, we would not be paying fees to someone else and better direct our funds. She created some by-laws. She also talked to our counsel regarding the board. Derke noted that we must have 3 members of the foundation in place before we can go the state on the 503C. It would include a President, Vice President and Secretary. In the by-laws she recommends that we not have any prior employees that have been here in the last 5 years. She would like to have a 5 member board. Ideally 2 members that understand the district and possibly a lawyer. She would like to get this in place before our 100 year anniversary.

**Motion**

Commissioner Strack moved to approve establishing our Foundation. Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Potential Property:** In Executive Session

**Potential Expansion:** In Executive Session

**Special Announcements** – None

**July Study Session:** None was scheduled.

**Public Input** – None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:30 pm on a motion made by Commissioner Strack for the reason listed below. The motion was seconded by Commissioner Ackmann.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:34 pm. The roll was called with Commissioners Ackmann, Graves, Strack and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Supt. Tevsh, Supt. Donahoe, and Supt. Hienbuecher.

**Motion**

The Board adjourned the Executive Session at 8:04 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

The Board reconvened to Regular Session at 8:04 pm. The roll was called with Commissioners Ackmann, Graves, Strack and Kroeger present along with Director Bailey, Supt. Donahoe, Recording Secretary Jeanette Freeman, Supt Tevsh, and Supt. Hienbuecher.

**Motion**

The Board adjourned the Regular Session at 8:04 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Ackmann.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District