Online Registration Instructions

1. Click on the blue "Register Online" button on the left side of the page.
   Click "SIGN IN / REGISTER" at the top right corner of the page.
   Click on "Don't have an account? Sign up now".

2. Fill in New Account Information and Household Primary Person Information.
   RESIDENTS: Under street address, begin typing your address and then select if rom the autofill drop down menu. This will ensure you receive the resident rates online.
   Once you have entered your information, select "Add new Household Member" to enter additional adults and children that reside at your same address.
   Select "Save" once completed.

3. Once you are logged in, you may browse programs by selecting:
   - "Activity Search" in the "Search" drop down menu.
   - An image that represents the program you are looking for.

4. Click on the title of the program to see the sections available in a drop-down menu.
   If the box is clear, the program is available to register for. Click on the box to add to your selection list.
   As you add them you will notice all programs selected on a list at the bottom of the screen.
   Please remember that payment is due at the time of registration.
   When you are ready to proceed select "Add to Cart".

5. Select the family member(s) you want to enroll in the selection(s) you made.
   Your programs will appear under the family members who meet the age requirement. If a program you selected does not appear in your cart, no one in your household meets the age requirement.
   Click "Continue".

6. Review the waiver and click the box next to "I agree with the above". This allows you to proceed with your transaction.
   Click "Continue".

7. Review your cart: do you have the correct program(s) and session(s)? Do you need to add or remove a family member from enrollment?
   Select "Proceed to Checkout".

8. Fill in your Payment Information.
   Click "Continue".

9. Review Checkout Confirmation page.